

TRANSCENDENT TUTORING CONTRACT 2024-2025

This agreement is made between Ms. Beckwith (hereafter referred to as “Tutor”) and \_\_\_\_\_\_\_\_\_\_\_ (hereafter referred to as “Tutee”) to outline the terms of the tutoring services provided.

Tutoring Focus Areas:

Tutoring sessions will cover the following subject(s), with an explanation of the purpose for the needed support in those areas:

**Reading**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

***Math***: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

***Materials Required:***

Each client will need a notebook and folder for our sessions. Please bring them to every session, as this will be our tracking system for monitoring progress.

***Contract Duration:***

* This contract is for a three-month period, starting from the date of signing.
* The purpose of this contract is to secure weekly tutoring sessions and to support ongoing educational progress.
* The session fee is $40 per hour. It is recommended that the student has two sessions per week, especially if they are below grade level.

***Session Scheduling:***

* Tutoring sessions will take place every (day of the week) at (time).
* Location: Sessions will be held at Knightdale or Southgate Library

***Payment Terms***:

* Payment is due at the end of each session unless otherwise communicated.
* If payment is delayed, a $5 late fee will be added.
* Cancellations: Sessions can be canceled with no charge 24 hours prior to the session. If canceled within 24 hours, a $45 cancellation fee will apply and is expected on the day of the session.
* If the client is 15 minutes late, the session will be rescheduled, and the late fee will apply.
* Session adjustments can be made via text, email, or phone. Please ensure communication is made within the 24-hour policy.

***Focus Areas for Sessions:***

The sessions you select will cover the areas of reading, math, science, and/or homework. The primary goal is to help the student prepare for End of Grade Testing (EOG).

* The first sessions will include assessments to gauge the student’s needs, followed by regular sessions based on the results.
* The contract is for a three-month commitment. After that, we can discuss whether additional services are needed.

***Teacher Communication:***

* If you would like me to connect with your child’s teachers, I am more than happy to do so at any point during the service.
* Please feel free to provide teachers with my email: [lisareginabeckwith@yahoo.com](mailto:lisareginabeckwith@yahoo.com).

I look forward to partnering with you and your child to support their academic success. Always remember, Life is to serve and be served!

Signatures:

Parent Signature:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Tutor Signature:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Lisa W. Beckwith

CEO/Tutor

919-247-8645